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**HUBBARD PUBLIC LIBRARY**

436 West Liberty Street  
Hubbard, Ohio 44425-1793

Phone: 330-534-3512  
Web: [www.beyond-books.org](http://www.beyond-books.org)

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## **POSITIVE INFLUENCE OPPORTUNITY**

Hubbard Public Library seeks an energetic individual to fill our lively Teen space with an inviting, creative atmosphere.

**Position:** Teen and Technology Public Services Librarian

- Full-time, including some evenings and weekends.
- Compensation: Starting Wage \$17.10 per hour

**Minimum qualifications:** Master of Library Science degree from an ALA-accredited library school

**Required Knowledge and Skills:**

- Ability to effectively communicate with and serve patrons of all ages. Must present a warm, welcoming image.
- Knowledge of young adult materials in all formats.
- Ability to provide basic technical support for library patrons using library computers, library databases, and digital resources.
- Familiarity with popular social media, handheld devices, eBooks, and digital and STEAM technologies.
- Ability to adapt to emerging technologies to expand and improve library services.

**Essential Duties and Responsibilities:**

- Develops and administers a program of services to teens both in the library and in the community.
- Selects young adult materials in accordance with the needs and interests of the library's patron base and collection development plans. Responsible for selecting YA fiction and nonfiction, Emedia, YA audio, and video games.
- Creates departmentally appropriate content for library webpage and social networking initiatives according to Board policies.
- Supervises Trumbull County Youth Summer Worker and other collaborative teen programs and is responsible for planning duties and projects.
- Contributes to comprehensive library newsletter.
- Supports Reference Department and provides back up when necessary.
- Supports Youth Services department.
- Assists and instructs library patrons and staff in the use of library materials, services, and equipment.

- Works closely with schools and other community organizations, both as a participant and as a collaborating partner when applicable.
- Assists with library displays, special projects, and programming as assigned.
- Coordinates participation in community outreach opportunities.
- Performs other duties as required.

Deadline: Open until filled.

**Qualified candidates are invited to submit a Letter of Interest, Resume, and 3 References to:**

**Lorena Hegedus, Director**  
**Hubbard Public Library | 436 W. Liberty St. | Hubbard, OH 44425**  
[lorena@beyond-books.org](mailto:lorena@beyond-books.org)