



Hubbard Public Library
Board of Trustees Meeting
5:30 P.M. Monday, September 10, 2018

AGENDA

I. Call to order

A. ___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline
___ Bray ___ Kimble ___ Williams

B. Excuse absent Trustees

1. _____ 2. _____

II. Agenda

A. Approval of Agenda

1. _____ 2. _____

B. Recognition of Guests

1. Ken Newell, Friends liaison

III. Old Business

A. Reading of the Minutes

1. July 9, 2018 Regular Board Meeting
2. July 26, 2018 Special Board Meeting

B. Elect Board Secretary to fill resigning secretary's position for remaining term of 2018.

C. Committee Reports

1. Building and Grounds
2. Personnel
3. Finance
4. Audit
5. Records

IV. New Business

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities:

- a. Usage Statistics
- b. Department updates

2. Motion to approve unpaid leave for Deborah Sakonyi from August 29, 2018 through October 13, 2018.

1. _____ 2. _____

3. Motion to approve 5 hours extra, to use as needed, for each 20-hour position at circulation until December 31, 2018 in order to accommodate staffing requirements. Maximum hours added to each payroll period will be 10 hours total.

1. _____ 2. _____

4. Motion to approve updated Registration for Library Cards Policy. (enclosed)

1. _____ 2. _____

5. Motion to approve updated Internet and Computer Use Policy. (enclosed)

1. _____ 2. _____

6. Motion to approve Privacy Policy Google Analytics Website Usage (enclosed)

1. _____ 2. _____

7. Motion to approve up to \$1,000 for Staff Day continuing education activities to be held October 8, 2018, conducted by NEO-RLS at Kent State University.

1. _____ 2. _____

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on
Monday, October 8, 2018.**