



# Hubbard Public Library Board of Trustees Meeting Monday, November 11, 2019 5:30 P.M.

## AGENDA

### I. Call to order

A. \_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Orlando \_\_\_ Sauline \_\_\_ Tucciarone  
\_\_\_ Bray \_\_\_ Williams

B. Excuse absent Trustees

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Orlando \_\_\_ Sauline \_\_\_ Tucciarone

C. Kevin Boyd has been appointed by the Hubbard Schools Board of Education to the Hubbard Public Library Board of Trustees from November 1, 2019 to March 31, 2021.

- Administer Oath

### II. Agenda

A. Approval of Agenda

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Orlando \_\_\_ Sauline \_\_\_ Tucciarone

B. Recognition of guests and/or speakers

- Present Proclamation of Appreciation to Bonnie Viele for her service to Hubbard Friends of the Library (proclamation enclosed)
- Kenny Newell, Friends Liaison

### III. Old Business

A. Reading of the Minutes

- October 14, 2019 Regular Board Meeting
- November 4, 2019 Personnel Committee Meeting

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Orlando \_\_\_ Sauline \_\_\_ Tucciarone

B. Committee Reports and Recommendations

- Personnel
  - Report and recommendations on healthcare
- Building and Grounds
  - Report on parking lot
- Finance
- Audit
- Records

C. Report on draft of Board Candidate Selection Procedures

### IV. New Business

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities and Building and Grounds Report:

- Department Reports

2. Recommend approval of the 2020 Interim Budget in the amount of \$1,075,392.31 (detailed appropriations enclosed).

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

3. Recommend continued participation in the CLEVNET library consortium for 2020 at the cost of \$33,589.89 for the year. (\$1,246.32 less than 2019 costs) This total includes professional services, automation software, resource sharing, and electronic resources.

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

4. Recommend approval of the Ukulele Lending Policy. (draft enclosed)

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

5. Recommend approval of Ukulele Borrowing Agreement. (draft enclosed)

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

6. Recommendation to rescind outdated Adult Craft Class Policy from policy manual. (policy enclosed)

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

7. Recommendation to withdraw camera, inventory number I04-52, from inventory and discard.

Boyd  Darko  Evans  Fallen  Orlando  Sauline  Tucciarone

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on  
Monday, December 9, 2019.**