

**Hubbard Public Library  
Board of Trustees Meeting  
5:30 P.M. Monday, May 14, 2018**

**AGENDA**

**I. Call to order**

A. \_\_\_ Bailey \_\_\_ Carsone \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Orlando \_\_\_ Sauline  
\_\_\_ Bray \_\_\_ Kimble \_\_\_ Williams

B. Excuse absent Trustees

1. \_\_\_\_\_ 2. \_\_\_\_\_

**II. Agenda**

A. Approval of Agenda

1. \_\_\_\_\_ 2. \_\_\_\_\_

B. Recognition of guests and/or speakers

- Ken Newell – Report from Friends

**III. Old Business**

A. Reading of the Minutes

- April 9, 2018 Regular Board Meeting
- May 7, 2018 Finance Committee Meeting
- May 9, 2018 Personnel Committee Meeting

B. Committee Reports and Recommendations

- Building and Grounds
- Audit
- Finance
- Personnel
- Records

C. Report on signage for parking lot, speed bump cost and installation, and parking lot repair

**IV. New Business**

A. Correspondence/ Public Address

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities and Building and Grounds Report:

- Usage Statistics
- Department Programming and Activity Updates

2. Recommend motion to approve holding the School Supplies for Fines Drive from July 30, 2018 to August 11, 2018 where patrons can donate three packaged items of up to \$5.00 off or five packaged items for up to \$10.00 off, excluding lost, damaged and referral fees.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. Recommend motion to withdraw from inventory printer #TS06-13 and printer #TS05-06 for recycling.

1. \_\_\_\_\_ 2. \_\_\_\_\_

4. Request motion to approve reimbursement of initial and subsequent renewal cost for public library support staff certification through OLC. While certification is not a requirement for employment, in accordance with our strategic plan, Hubbard Public Library would like to maintain a culture of encouraging professional growth for all employees.

1. \_\_\_\_\_ 2. \_\_\_\_\_

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on  
Monday, June 12, 2018.**

Thank you for committing your time and expertise.