



**Hubbard Public Library  
Board of Trustees Meeting  
5:30 P.M. Monday, July 13, 2020**

**AGENDA**

**I. Call to order**

A. \_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone  
\_\_\_ Bray \_\_\_ Hegedus

B. Excuse absent Trustees

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

**II. Agenda**

A. Approval of Agenda

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

B. Recognition of Guests

**III. Old Business**

A. Reading of the Minutes

- June 8, 2020 Regular Board Meeting

B. Committee Reports and Recommendations

- Audit
- Building and Grounds
- Finance
- Personnel
- Records

**IV. New Business**

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities:

- Usage Statistics – no quarterly report per June 8 Board Meeting
- Department Programming and Activity Updates

2. Recommend approval of updated Facilities and Maintenance Associate job description. (draft enclosed)

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

3. Approval to post part time Facilities and Maintenance Associate vacancy.

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

4. Approval to hire part time Facilities and Maintenance Associate at \$13.25 per hour and report full details at the September 2020 Regular Board meeting.

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

5. Approval of Non-discrimination Policy. (draft enclosed)

\_\_\_ Boyd \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Ottenberg \_\_\_ Sauline \_\_\_ Tucciarone

**V. Items too late for the Agenda**

**The next regular Board meeting is scheduled for  
5:30 P.M.  
Monday, September 14, 2020**