

Hubbard Public Library
Board of Trustees Meeting
5:30 P.M. Monday, January 14, 2019
AGENDA

I. Call to order

A. ___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline
___ Bray ___ Williams

B. Excuse absent Trustees

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

II. Agenda

A. Approval of Agenda

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

B. Recognition of guests

- Kenny Newell, Friends Liaison

III. Old Business

A. Oaths of Office for 2019 Board Officers, Fiscal Officer, and Deputy Fiscal Officer

B. Reading of the Minutes

- December 10, 2018 Regular Board Meeting
- January 3, 2019 Reorganizational Meeting
- January 3, 2019 Records and Retention Committee Meeting

C. Committee Reports

- Building and Grounds
- Records
- Personnel
- Finance
- Audit

IV. New Business

A. Correspondence

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities and Building and Grounds Report:

- Usage Statistics
- Department Reports

2. Trustee Lambert's term of office will expire March 31, 2019.

3. Request approval of library closure from 9 AM – 12 PM on Monday, March 18, 2019 for ½ -day departmental in-service.

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

4. Approval of permanent increase of 5 hours to Kathy Herzberger for a total of 30 hours per week at current hourly rate of \$9.69, effective January 16, 2019.

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

5. Request approval to post 25-hour Circulation Assistant position at \$9.50 per hour.

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

6. Request approval to grant up to 5 additional hours weekly to each of the two 20- hour Circulation Assistant positions through March 31, 2019 as needed to cover staffing shortages.

___ Bailey ___ Darko ___ Evans ___ Fallen ___ Lambert ___ Orlando ___ Sauline

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for
5:30 P.M.
Monday, February 11, 2019**