

**Hubbard Public Library**  
**Board of Trustees Meeting**  
**5:30 P.M. Monday, February 11, 2019**  
AGENDA

**I. Call to Order**

A. \_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline  
\_\_\_ Bray \_\_\_ Williams

B. Excuse absent Trustees

\_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline

**II. Agenda**

A. Approval of Agenda

\_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline

B. Recognition of guests

- Kenneth Newell, Friends Liaison
- Linda Clark – community eagle project

**III. Old Business**

A. Reading of the Minutes

- January 14, 2019 Regular Board Meeting

B. Committee Reports

- Building and Grounds
- Record
- Personnel
- Finance
- Audit

**IV. New Business**

A. Correspondence/ Public Address

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities

- Usage Statistics
- Department Reports

2. Approve hiring Jennifer Jenkins as Technical Services Assistant at \$9.50 per hour with date of hire March 1, 2019.

\_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline

3. Approve hiring Circulation Assistant at \$9.50 per hour with date of hire March 1, 2019. Name of candidate will be provided at the March 11, 2019 Regular Board Meeting.

\_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline

4. Approval of updated Electronic Device Borrowing Agreement to include Hotspot lending.

\_\_\_ Bailey \_\_\_ Darko \_\_\_ Evans \_\_\_ Fallen \_\_\_ Lambert \_\_\_ Orlando \_\_\_ Sauline

5. Approval of updated Electronic Device Guidelines to include Hotspot lending.  
\_\_\_\_ Bailey \_\_\_\_ Darko \_\_\_\_ Evans \_\_\_\_ Fallen \_\_\_\_ Lambert \_\_\_\_ Orlando \_\_\_\_ Sauline

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on  
Monday, March 11, 2019.**