

**Hubbard Public Library
Board of Trustees Meeting
5:30 P.M. Monday, February 12, 2018
AGENDA**

I. Call to Order

A. _____ Bailey _____ Carsone _____ Darko _____ Evans _____ Fallen _____ Orlando _____ Sauline
_____ Bray _____ Kimble _____ Williams

B. Excuse absent Trustees

1. _____ 2. _____

II. Agenda

A. Approval

1. _____ 2. _____

B. Recognition of guests and/or speakers

- Kenneth Newell – report from Friends

C. Committee of the Whole

III. Old Business

A. Reading of the Minutes

- January 8, 2018 Regular Board Meeting

B. Committee Reports and Recommendations

C. Confirm renewal of Trustee Sauline’s term of office which expires March 31, 2018 and requires approval for reappointment from Hubbard School Board.

D. Administrative Assistant hiring process update.

E. AED acquisition update.

IV. New Business

A. Correspondence/ Public Address

B. Fiscal Officer’s Report

C. Director’s Report

1. Library Activities and Building and Grounds Report:

- Usage Statistics
- Department Programming and Activity updates

2. Recommend approval of 2018 Permanent Budget with total General Fund appropriations of \$1,257,187.69

1. _____ 2. _____

3. Discussion of Board recognition of retirees.

4. Disposal of outdated property and liability insurance policies and information from 1997 – 2007 in accordance with Records Retention Policy (9 years).

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on
Monday, March 12, 2018.**