



**Hubbard Public Library
Board of Trustees Meeting
Monday, May 11, 2020
5:30 P.M.
AGENDA**

I. Call to order

A. ___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone
___ Bray ___ Hegedus

B. Excuse absent Trustees

___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone

C. Virginia Ottenberg was appointed by the Hubbard School Board to the Hubbard Public Library Board of Trustees for the term of May 1, 2020 to March 31, 2027.

D. Administer Oath of Office for Virginia Ottenberg.

II. Agenda

A. Approval of Agenda

___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone

B. Recognition of guests

III. Old Business

A. Reading of the Minutes

- April 13, 2020 Regular Board Meeting

B. Appoint Vice-President

C. Committee Reports and Recommendations

- Audit – Appoint Committee Member
- Personnel – Appoint Committee Member
- Records – Appoint Committee Member
- Finance
- Building and Grounds

IV. New Business

A. Correspondence/ Public Address

B. Fiscal Officer's Report

C. Director's Report

1. Library Activities and Building and Grounds Report

2. Request approval to adjust library hours of service to the following until further notice upon initiating Level 2 of the COVID-19 Policy:

Monday, Wednesday 9:00 AM to 7:00 PM

Tuesday, Thursday, Friday 9:00 AM to 5:00 PM

Saturday, Sunday CLOSED

___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone

3. Face covering for members of public entering the building as recommended by the State of Ohio for public safety.

___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone

4. Unless prevented by COVID-19, request approval to hold the School Supplies for Fines Drive from July 27, 2020 to August 10, 2020 where patrons may donate three packaged items of up to \$5.00 off or five packaged items for up to \$10.00 off, excluding lost, damaged and referral fees.

___ Boyd ___ Darko ___ Evans ___ Fallen ___ Ottenberg ___ Sauline ___ Tucciarone

V. Items too late for the Agenda

**The next regular Board meeting is scheduled for 5:30 P.M. on
Monday, June 8, 2020**